

BEGINNERS 2 SEASON BEEKEEPING COURSE 2019



A 3 term course will begin in 2019. It will be held on Monday evenings in Harrogate and at apiaries around Harrogate District. The course has been developed for complete beginners or those with limited experience of beekeeping who wish to improve their knowledge. The course will be taught by experienced members of the association.

Successful completion of the course will provide all the information required by beginners to take the Basic Assessment of the British Beekeeping Association in 2020. The cost of taking this assessment is included in the course cost.

Term 1 – Starting Mon 14th January 2019 and continuing on alternate Mondays. (6 lectures plus a practical hive building session.)

These classroom based sessions will cover all you need to know to keep bees safely and well, from choosing an apiary site and equipment to the natural history of honeybees and how to recognise pests and diseases.

The half day practical hive building session will cover the assembly of flat pack hive components.

Term 2 – starting 13th May 2019 (8 practical sessions on a weekly basis)

This term will provide tuition in the **practical** bee handling skills required to keep bees safely and in good health. You will learn how to inspect and care for bees under the supervision of an experienced and knowledgeable beekeeper, using colonies of bees belonging to the Association. The Association endeavours to supply each student with a small colony of bees to work with, **but this supply cannot be guaranteed**. At the end of this term when the colony has increased in size, you will have the opportunity to buy the colony of bees, transfer them to your own hive and take them home. (**Subject to availability**).

Review of Course 1st Season and Q&A session 2nd September 2019 (1 session)

This is an opportunity to have any outstanding questions answered by the Course Tutors, in an informal and relaxed environment.

Term 3 - starting Mon 20th January 2020 and continuing on alternate Mondays.

Following the theory & practical course of the first seasons beekeeping, further classroom based sessions are provided to revise and expand the original lessons. This additional information will give you the best possible start to your second season of beekeeping. Honey and wax processing will be included to enable you to harvest your crop and present it well for sale, show or gifts.

The fee for the *complete* course is £175.00 which includes full HRBKA membership until 31st August 2019.

Full membership of the association gives you membership of the British Beekeepers Association with all its benefits including insurance for your beekeeping activities on the course and afterwards. The fee includes all teaching and course educational materials and entry fees for the Basic Assessment during your second season of beekeeping.

To apply, please complete the Beginners 2 Season Beekeeping Course application form opposite (both sides) and return it with your cheque as indicated. Places are allocated on a first-come-first-served basis. Please also complete and return the response to the Association's Data Protection Policy, and if possible, complete and sign the Gift Aid and Direct Debit mandates to cover future subscriptions. To contact Elaine with any queries please email: courses@hrbka.org.uk.

Overleaf is the HRBKA privacy policy and our GDPR compliant data handling policy.

Application Form (Please print carefully, especially the email address)

Name.....

Address

Postcode..... Telephone.....Mobile.....

Email.....

I wish to apply for the Beekeeping Long Course for Beginners, starting on **Monday 14th January 2019** and to become a member of the Harrogate and Ripon Beekeepers Association.

I enclose a **cheque for £175.00 made payable to HRBKA**. Alternatively, payment may be made by direct transfer to Barclays Bank PLC please include your name as a reference and tick the box below.

Account name **HRBKA** Sort code **20 37 13** Account number **93391280**

Payment made by direct transfer

Signed..... Date

Please send your application form with your cheque to **Elaine Remmer, 1 Springfields, Hillside, Follifoot, Harrogate HG3 1EE**. Joining instructions will be sent nearer the time. To save time and cost, we prefer to communicate by email, so please include your email address if you have one and print this address clearly.

Cancellations. The fee for this course includes full membership of the association until September 2019. Cancellations between 1st September and 31st December 2018 will be refunded less the membership component of the course fee. Cancellations on or after 1st January 2019 will receive no refund, but you may instead elect to defer to the following year subject to the payment of an additional membership fee plus any increase in the course fee.

<i>Declarations and Confirmation I apply to become a member of Harrogate and Ripon Beekeepers Assoc.</i>		
Your personal details will be held in accordance with the EU General Data Protection Regulation 2018, detailed in our Privacy Policy available on our website. http://www.hrbka.org.uk/privacy.pdf The Association may arrange for photographs or videos to be taken of Association activities and published on our website or social media channels to promote the Association and the BBKA in general.		
Tick here		
	I confirm that the information I have provided is accurate.	
	I confirm that I have read and accepted the Associations Constitution. The Associations Constitution is available on the association website http://www.hrbka.org.uk/about.html	
	I confirm that I have understood and accepted the Association's Privacy Policy. The Privacy Policy is available on the association website http://www.hrbka.org.uk/privacy.pdf	
	I confirm my consent to my image being used by the Association to promote both HRBKA and the BBKA.	
	I confirm my consent to my personal data being shared by HRBKA with the Bee Disease Insurance (BDI) scheme for the purposes of joining this service.	
	I confirm my consent to my personal contact data being shared by HRBKA with the National Bee Unit to inform me of the outbreak of any notifiable pests or diseases.	
	I confirm my consent to my details being included in the HRBKA directory which is published annually and circulated to members only	
Full Name	Signature	Date



Instruction to your bank or building society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

Harrogate & Ripon Beekeepers Assoc.
 Juniper House
 East View
 Sadberge
 Darlington
 DL2 1SF

Name(s) of Account Holder(s)

Bank/Building Society account number

Branch Sort Code

Name and full postal address of your Bank or Building Society

To: The Manager Bank/Building Society

Address

Postcode

Reference (for PSL re HRBKA use)

Service User Number

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FOR PSL re HRBKA OFFICIAL USE ONLY
 This is not part of the instruction to your Bank or Building Society.
Important – Please complete these details:

Account Holder(s) Name & Address:

Name:

Address:

Email Address:

Payment for (delete those not applicable)
**Self only Self+Partner Self+Associate
 Self + Junior**

Instruction to your bank or building society
 Please pay PSL re HRBKA Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with PSL re HRBKA and, if so, details will be passed electronically to my bank/building society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

Gift Aid Declaration

If you are a taxpayer HRBKA can benefit significantly by recovering tax in relation to your subscription, and at no cost to you. Please complete, sign and date the form below to help us in this way.

I wish that any subscriptions that I make to Harrogate and Ripon Beekeepers Association both in 2018/19 and in future tax years should be treated as Gift Aid donations. I can confirm that I expect to pay Income Tax or Capital Gains Tax in the tax year 2018/19 at least equivalent to the amount to be reclaimed by the Association and any other Charity to which I donate. (Currently 25p in the £1)
 I undertake to inform the Association promptly if I cease to be a taxpayer and understand that otherwise the Association will assume that my tax status remains unchanged.

Name _____

Address _____

Post Code _____

Signed _____ Date _____

By becoming a member of Harrogate and Ripon Beekeepers Association (HRBKA) you automatically become a member of the British Beekeepers Association (BBKA). The BBKA will receive your contact details and will send you a Welcome Pack.

HRBKA undertakes to collect and use your personal data in compliance with the General Data Protection Regulation (GDPR). Our legal basis for processing this data is our legitimate interest as a beekeeping association. We use the data for the administration of your membership, the communication of information and the organisation of events, training courses, assessments and exams.

This information will be recorded in our membership database, which may be stored electronically in compliance with the GDPR. Our membership data is shared with the British Beekeepers Association (BBKA), the country's largest charity dedicated to helping Honeybees and the beekeepers that look after them.

*Your data may be processed by SmartDebit for direct debit collection. They may only use it for the specific purpose of direct debit collection, for which they act as our data processors, and they are **not** free to pass this on to other organisations.*

Your personal data is not passed on by us for use by any other third parties whether or not connected with beekeeping. Full information about our data use policies, including how you can see what data we hold about you, how you can limit its use and how you can ask for inaccuracies in data to be corrected, may be found at:-

<http://www.hrbka.org.uk/privacy.pdf>

and the BBKA's equivalent information is at www.bbka.org.uk/gdpr.

This guarantee should be retained by the Payer

The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit PSL re HRBKA will notify you five (5) working days in advance of your account being debited or as otherwise agreed. If you request PSL re HRBKA to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by PSL re HRBKA or your bank or building Society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
 - If you receive a refund you are not entitled to, you must pay it back when PSL re HRBKA asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building Society. Written confirmation may be required. Please also notify us.